



Indiana Professional Standards Board

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Mentors for Beginning Teachers and Administrators

Administrator mentors and teacher mentors should have 3 years of experience if they are certified mentors, and 5 years of experience if they are not certified. If an assigned mentor does not meet the minimum qualifications (as noted in the District Facilitators Guide), an explanation must be submitted with the beginning educator enrollment form. Explanations may be presented two ways. First, email communication between the Director of Assessment and the school corporation is an acceptable form of permission/communication when a determination has been made to assign a mentor who does not meet the minimum requirements. Simply attach a copy of the email to the beginning educator enrollment form. The second acceptable method is a letter of explanation on school letterhead describing the circumstances surrounding the assignment of a mentor who does not meet the qualifications for mentoring. Letters must be submitted with the enrollment forms. **REMINDER: ALL MENTORS MUST BE CERTIFIED (COMPLETE AN IPSB APPROVED PROGRAM) BY FALL OF 2006.**

Professional Growth Plan or CRU

As we transition from CRUs to PGP, please be aware that the only programs requiring IPSB approval are programs issuing CRUs. Programs offering Professional Growth Plan (PGP) points do **not** require approval. Educators licensed under rules 2002 are required to participate in the professional growth plan. The points attainable in this plan are selected from multiple categories on the professional growth point chart and only require documentation from the organization conducting the activity. This documentation must contain the number of clock hours as well as the information noted next to the activities in the professional growth chart for teachers <http://www.in.gov/psb/renewal/growth/teacher.html> and administrators <http://www.in.gov/psb/renewal/growth/admins.html>

CRU Approved Sponsors

The IPSB no longer approves individual programs for CRUs. Instead, sponsors are approved to offer CRUs. Approved program sponsors are responsible for issuing the CRUs, and ensuring that the IPSB is provided with the necessary information to note the number of units individuals will receive. Remember, CRUs are an option only for educators under Bulletin 400 and Rules 46-47 with a master's degree or 36 graduate semester hours. Fifteen CRUs are equivalent to one semester hour. At least fifteen CRUs must be earned to be used for license renewal.

Did You Know? Labor Day. On June 28, 1894, Congress passed an act making the first Monday in September of each year a legal holiday.